

感恩主题班会策划书怎么写：目标、流程、分工、物资四步

一节感恩师恩的主题班会，策划书写得能不能落地，全看目标、流程、分工、物资四块写得够不够细。下面按写策划书的顺序讲每个部分怎么写。

活动目标写三条就够，每条一句话，可检验。第一条写认知，比如让学生说出老师为自己做过的三件具体的事；第二条写表达，每人亲手写一张贺卡并送出去；第三条写班级氛围，班会后一周内值日迟到次数下降。别写培养感恩情怀这种没法检验的话。

流程是策划书的骨架，40分钟一节课按分钟排。开场5分钟，主持人讲班会主题，不放长视频；学生故事分享15分钟，提前安排4名学生各讲2分钟，讲自己与老师之间的一件真事；诗歌朗诵10分钟，2到4名学生朗诵一首短诗，提前一周排练；赠送手写贺卡8分钟，全班把课前写好的贺卡送给任课老师，被邀请的老师进教室接受；班主任总结2分钟。每个环节后面标注负责人和所需时间，时间加起来不超过一节课。

分工表用一行一人。班长任总负责，处理现场突发；学习委员收集贺卡并保管；宣传委员写黑板、画板书、拍照；文艺委员负责朗诵排练和配乐；体育委员搬桌椅、布置场地。每人后面写清交付物，比如宣传委员的交付物是班会照片不少于10张。

物资清单按数量写。卡纸44张、彩笔4盒、信封44个、胶带2卷、朗诵稿打印4份、备用话筒电池2节、相机或手机1台。贺卡在班会前三天的语文课上统一写，避免当天现写来不及。邀请任课老师由学习委员提前两天送手写邀请函，别只在微信群里说一声。

最后加一条预案：老师临时来不了怎么办，准备由科代表转交贺卡并录像；朗诵学生怯场怎么办，安排两人一组轮流上。预案写两条，班会当天就不慌。

How to Write a Gratitude Class Meeting Plan: Objectives, Procedure, Roles, Supplies

Whether a gratitude class meeting plan can actually be carried out depends on how detailed its four blocks are: objectives, procedure, roles, and supplies. Here is how to write each part, in the order of drafting.

Three objectives are enough, one sentence each, and each must be checkable. The first is cognitive: students can name three specific things their teachers have done for them. The second is expression: every student writes and gives away a handmade card. The third is class atmosphere: within one week after the meeting, the number of late duty shifts drops. Do not write untestable lines like cultivating a spirit of gratitude.

The procedure is the skeleton. For a 40-minute period, schedule by the minute. Opening, 5 minutes: the host introduces the theme, no long videos. Student story sharing, 15 minutes: four students arranged in advance speak two minutes each about a

real event with a teacher. Poetry recitation, 10 minutes: two to four students recite a short poem, rehearsed a week ahead. Card giving, 8 minutes: the whole class presents cards written before class to the subject teachers invited into the room. Homeroom teacher's summary, 2 minutes. Mark each segment with its person in charge and duration; the total must fit one period.

The role table is one line per person. The class monitor is overall in charge and handles surprises; the study commissary collects and keeps the cards; the publicity commissary writes the blackboard, draws the layout, and takes photos; the arts commissary runs the recitation rehearsal and background music; the sports commissary moves desks and sets up the room. Write a deliverable after each name, for example: the publicity commissary delivers at least ten photos.

List supplies with quantities: 44 sheets of card stock, 4 boxes of colored pens, 44 envelopes, 2 rolls of tape, 4 printed recitation scripts, 2 spare microphone batteries, 1 camera or phone. Cards are written together in the Chinese class three days before the meeting, so there is no rush on the day. Invite subject teachers by having the study commissary deliver handwritten invitations two days ahead, not just a message in the class group chat.

Add one contingency line at the end. If a teacher cannot come, class representatives deliver the cards in person and record a video; if a reciter freezes on stage, pair students to take turns. Two contingencies written down, and the day stays calm.